

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़ - 160019
शिक्षा मंत्रालय, भारत सरकार

**AGENDA FOR THE
65th MEETING OF THE FINANCE COMMITTEE**

DATE: 20.12.2025
VENUE: NITTTR, CHANDIGARH (HYBRID MODE)

ITEM NO. F.65.0	Welcoming the Chairman and Members
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Prof. (Dr.) Bhola Ram Gurjar, Member Secretary and Director of the Institute welcomes Prof. VG Talawar, Hon'ble Chairman, Board of Governors and other esteemed members of the Finance Committee.

PREVIOUS MEETING(S)

ITEM NO. F.65.1	TO CONFIRM THE MINUTES OF THE 64th MEETING OF THE FINANCE COMMITTEE HELD ON 12.08.2025
	The minutes of the 64 th meeting of the Finance Committee held on 12.08.2025 at NITTTR, Chandigarh (Hybrid Mode) were circulated amongst all the members vide Institute letter No. NITTTR/Dir/69Board Meeting/699 dated 25.08.2025 (Annexure-I) . Since no comments were received from any member, hence, the same may be recorded as confirmed.
(For Consideration & Confirmation)	

ITEM NO. B.65.2	ACTION TAKEN REPORT ON PREVIOUS DECISIONS
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ITEM NO. (PREVIOUS)	AGENDA	DECISION	ACTION TAKEN
F.64.1	TO CONFIRM THE MINUTES OF THE 62nd MEETING OF THE FINANCE	As no comments were received from members, the minutes of the 62 nd	Noted.

	COMMITTEE HELD ON 28.02.2025 AND 63rd (SPECIAL) MEETING OF FINANCE COMMITTEE HELD ON 07.06.2025	Finance Committee Meeting held on 28.02.2025 and 63 rd (Special) Finance committee Meeting held on 07.06.2025 were recorded as confirmed.	
F.62.3.6	TO CONSIDER THE PROPOSAL FOR ESTABLISHING OF SECTION-8 COMPANY AT NITTR, CHANDIGARH	The Hon'ble Members appreciated the efforts made by the Institute. Further, advised the Institute to report the progress status of Section-8 company of regular basis.	• CSR registration has been completed. • Proposals have been submitted to HEFA for CSR funding
F.63.1.1	TO APPROVE BUDGET ESTIMATE FOR INSTALLATION OF LIFTS AT VARIOUS INSTITUTE BUILDINGS	The Director of the Institute presented the matter in detail to the esteemed members of the Finance Committee. The Hon'ble members appreciated the action of the Institute regarding installation of lift at various institute buildings to comply with PwD Act. After detailed discussions, the Hon'ble members accepted the proposal in principle to carry out the work	• The matter regarding installation of lifts at various Institute buildings has been taken up with CPWD. • Administrative Approval and Expenditure Sanction has been granted to CPWD for execution of the lifts installation. • After necessary approval, cheque amounting to Rs. 1,25,13,000/- (One crore twenty five lakh thirteen thousand rupees only) has been credited to the account of

		with the funds available with the Institute and recommended the same to the Board of Governors for approval.	Executive Engineer, Chandigarh Central Division-1, CPWD, Chandigarh.
ITEM NO. F.64.3.2	TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE	After detailed discussions and deliberations, the esteemed Members of the Finance Committee approved the proposal of the Institute to declare the goods including equipment, furniture etc. costing total value of Rs. 1,04,04,009/- (One crore four lakhs four thousand and nine rupees only) and having depreciated value of Rs. 23,12,185 (Twenty three lakhs twelve thousand one hundred eighty five rupees only) as obsolete or unserviceable and thus to be written off. The esteemed members of the Finance Committee advised the Institute that the written off material should be	Action is under process.

		disposed of by inviting tenders as per GFR and the amount received from it should be deposited in the Institute's account. The same was recommended to the Board of Governors for approval.	
ITEM NO. F.64.3.3	TO APPROVE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2024-2025	After deliberations, the esteemed Members of the Finance Committee approved the unaudited annual accounts of the Institute for the year 2024-2025 and the same was recommended to the Board of Governors for approval.	The Annual Report for the year 2024-2025 along with the Audited Accounts has been submitted to the Ministry for necessary action.
ITEM NO. F.64.3.4	TO REPORT COMPLIANCE STATUS OF THE AMENDED AND ADOPTED MOA OF NITTTR CHANDIGARH (DEEMED TO BE UNIVERSITY)	The esteemed members of the Finance Committee appreciated the initiatives undertaken by the Institute and unanimously approved the compliance status of the amended and adopted MoA of NITTTR Chandigarh (Deemed to be University). Further,	After completion of all mandatory formalities and receipt of necessary correspondence from the Office of the Registrar of Firms & Societies, U.T. Chandigarh, the Certificate of Registration of Societies has been issued on 19th August, 2025 (Annexure-II).

		the same was recommended to the Board of Governors for approval.	
ITEM NO. F.64.3.5	TO CONSIDER THE PROPOSAL FOR EXEMPTION OF APPLICATION FEES IN RESPECT OF INTERNAL CANDIDATES OF THE INSTITUTE APPLYING FOR VARIOUS TEACHING/NON- TEACHING POSTS UNDER DIRECT RECRUITMENT	After detailed deliberations and discussions, the esteemed members of Finance Committee approved the proposal for exemption of application fee in respect of internal candidates (not for contractual/ temporary employee) of the Institute applying for various teaching/non-teaching posts under direct recruitment at NITTTR Chandigarh. The same was recommended to the Board of Governors for approval.	Office Order No. 164 dated 16.09.2025 has been issued as Annexure-III.

ITEM NO. F.65.3	ITEMS FOR CONSIDERATION AND APPROVAL
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ITEM NO. F.65.3.1	TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 30.11.2025
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(Figures in lacs)

<u>Scheme</u>	<u>Revised Budget Estimates for 2025-26 approved by BOG</u>	<u>Opening Balance as on 01.04.2025</u>	<u>Grant Received from MoE/Gol as on 30.11.2025</u>	<u>Internal Income Generated upto 30.11.2025</u>	<u>Total Fund Available upto 30.11.2025</u>	<u>Progressive Expenditure upto 30.11.2025</u>	<u>Balance as on 01.12.2025</u>
<u>Training and Pension (OH-31)</u>	2782.42	0.00	700.00	-	700.00	1367.64	(-)667.64
<u>Capital (OH-35)</u>	9998.40	716.59	375.00	-	1091.59	148.88	942.71
<u>Salary and Retirement Benefits (OH-36)</u>	3655.76	1060.89	1200.00	-	2260.89	1886.72	374.17
<u>IRG</u>	90.00	3380.75	-	782.22	4162.97	27.40	4135.57

FINANCE COMMITTEE MAY KINDLY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL

ITEM NO. F.65.3.2	TO CONSIDER THE REVISED BUDGET ESTIMATES FOR THE YEAR 2025-2026 AND BUDGET ESTIMATES FOR THE YEAR 2026-2027
	Revised Budget Estimates for the year 2025–2026 and Budget Estimates for the year 2026–2027 have been prepared keeping in view the trend of expenditure, expected escalation, and the projected allocation of funds by the Ministry of Education. Accordingly, the revised budget estimates of the Institute for the financial year 2025-2026 and budget estimates for the year 2026-2027 is annexed as Annexure-IV, (Separate Booklet).
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS FOR APPROVAL	
ITEM NO. F.65.3.3	TO CONSIDER THE DRAFT COMPENSATION POLICY FOR ENGAGING CLASSES IN B.TECH./M.E. PROGRAMMES BEYOND OFFICE HOURS/ ON SATURDAYS AND SUNDAYS
	NITTTR Chandigarh has been conferred the status of a <i>Deemed to be University under the Distinct Category</i> by the Ministry of Education. In line with its mandate, the Institute has assumed the responsibility of capacity building for quality technical manpower across the country by offering flexible and customized B.Tech. and M.E. programmes for working professionals. These programmes are being run in addition to the Institute's mandated activities, and no government grant is received for their operation. Accordingly, the programmes are offered in self-financing mode, with classes scheduled on Saturdays, Sundays, and beyond office hours on weekdays. Based on the recommendations of the committee constituted by the Director of the Institute, a draft Compensation Policy for these programmes has been prepared and is placed at Annexure-V for consideration of the Hon'ble Members. It is further submitted that the matter has already been approved in the 31st Meeting of the Academic Council, held on 21.11.2025. The Agenda and Minutes of the Academic Council are placed at Annexure-VI, (Separate Booklet). Being a financial matter, it is now submitted before the Hon'ble Members of the Finance Committee for their kind consideration.
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS FOR APPROVAL	

ITEM NO. F.65.3.4	TO CONSIDER THE PROPOSAL TO PROCURE A MULTI UTILITY VEHICLE (MUV) FOR THE INSTITUTE
	The Vehicle Allotment and Maintenance Committee has proposed to procure a Multi Utility Vehicle (MUV) for the Institute. The requirement has become essential in view of the ongoing process of writing off the existing Institute Bus. In the absence of a functional institutional vehicle, the Institute is encountering significant challenges in fulfilling its transportation requirements for various academic and administrative activities. Therefore, the Committee has proposed the procurement of a Multi-Utility Vehicle to support the various institutional needs which is placed as Annexure-VII. The approximate expenditure for procuring the Multi-Utility Vehicle is estimated to be Rs. 40 lakhs (Rs. Forty lakhs inclusive of all taxes), which shall be debited to the IRG fund of the Institute. In view of the above, and considering the necessity arising from the ongoing write-off of the existing vehicle, it is proposed that the Institute may kindly be permitted to procure a Multi-Utility Vehicle.
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS FOR APPROVAL	
ITEM NO. F.65.3.5	TO CONSIDER THE POLICY FOR ENGAGEMENT OF RETIRED FACULTY/SENIOR OFFICIALS/GROUP 'A' PERSONNEL AT NITTTR, CHANDIGARH
	Background: NITTTR Chandigarh has been conferred the status of a Deemed to be University under the Distinct Category by the Ministry of Education. With the expanded mandate—covering UG, PG, PhD programmes and national-level capacity-building initiatives—the academic, administrative, and financial responsibilities of the Institute have increased significantly. At present, 23 faculty posts and 86 staff positions are lying vacant, and filling of these posts through regular recruitment is in process, but it's time-consuming. To ensure continuity of essential programs and activities of the Institute, it is proposed to engage retired Faculty/Senior Officials/Group 'A' personnel from Institutes of National Importance, CFIs, Central PSUs, and UGC/AICTE-recognized institutions. Proposal: A comprehensive Policy for Engagement of Retired Faculty/Senior Officials/Group 'A' Personnel—covering objectives, scope, eligibility,

	tenure, remuneration, duties, safeguards, and selection procedure for both faculty and staff—has been drafted as Annexure-VIII. The policy allows contractual engagement (non-regular) of eligible retired personnel up to prescribed age limits, following transparent and merit-based selection through a Screening/Selection Committee. Submission for Approval: • The members of Finance Committee is requested to consider the proposed Policy for Engagement of Retired Faculty/Senior Officials/Group 'A' Staff in NITTTR Chandigarh as and when required until regular recruitments are completed. • The Director of the Institute may be authorized to implement and make engagements as per Institutional requirements. • Permission for periodic review of the policy every three years or as per GOI/DoPT norms. • Remuneration/Salary payable to the engaged Retired Faculty/Senior Officials etc. may be debited to OH-36 head against the vacant and sanctioned regular positions of the Institute.
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS FOR APPROVAL	
ITEM NO. F.65.3.6	TO CONSIDER THE PROPOSAL FOR REVISION OF TARIFF CHARGES OF INSTITUTE GUEST HOUSES (I & II), MOTHER TERESA HALL (GROUND FLOOR), TAGORE HALL (GROUND FLOOR) AND AMARTYA HALL (GROUND FLOOR)
	Institute is well-equipped with accommodation/Dining hall facilities like Guest House (I & II), Mother Teresa Hall, Tagore Hall, Amartya Hall etc. These facilities have served the academic and administrative needs of the Institute effectively for several years. It is noted that the existing tariff charges for these facilities have remained unchanged for several years. During this period, there has been a substantial increase in operational and maintenance costs, particularly in relation to energy consumption, utility expenses, and general upkeep. In light of these escalating costs and to promote sustainable usage, the Guest House Committee of the Institute has undertaken a thorough review and has recommended a revision of the tariffs of the said facilities which are placed as Annexure-IX.

	Further, the guidelines/SOP for the Guest Houses and other mentioned halls shall be formulated by the Guest House Committee and approved by the Director of the Institute.
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS FOR APPROVAL	
ITEM NO. F.65.3.7	TO CONSIDER THE POLICY TO INVITE EMINENT AND DISTINGUISHED PERSONAGES FOR POPULAR LECTURES, SPECIAL SEMINARS, WORKSHOPS, WEBINARS ETC.
	NITTTR Chandigarh has been conferred the status of a Deemed to be University under the Distinct Category by the Ministry of Education. In line with its mandate and to further strengthen academic enrichment and enhance the national and international visibility of NITTTR Chandigarh, a comprehensive policy to invite Eminent Experts and Distinguished Personages for Popular Lectures, Special Seminars, Workshops, Webinars etc. has been formulated by the committee duly constituted by the Competent Authority of the Institute. The detailed draft policy approved by the Competent Authority of the Institute is annexed as Annexure-X.
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS FOR APPROVAL	
ITEM NO. F.65.3.8	TO CONSIDER THE PRESENT MEETING AS THE LAST MEETING OF THE CURRENT FINANCE COMMITTEE, NITTTR CHANDIGARH
	In line with the grant of Deemed-To-Be University status under Distinct Category by the Ministry of Education, Government of India and in accordance with the amended and adopted Memorandum of Association (MoA) of NITTTR, Chandigarh as per the UGC (Institutions Deemed-To-Be Universities) Regulation, 2023, the existing Finance Committee shall stand replaced by the Finance Committee of NITTTR Chandigarh (Deemed-To-Be University under Distinct Category). Further, permission is sought to consider the present meeting as the last meeting of the existing/current Finance Committee and to commence subsequent meeting(s) of the Finance Committee of NITTTR Chandigarh (Deemed-To-Be University under Distinct Category) under the new composition and constitution as per the amended and adopted MoA. Institute shall commence the Finance Committee meetings(s) as and when the prescribed quorum of the meeting is met. The members nominated by the Ministry shall be included in the Finance Committee as and when such nomination(s) are received from the Ministry. Institute expresses sincere gratitude to the esteemed members of the current Finance Committee for their unwavering guidance, invaluable

	contributions, and exceptional inputs. The Institute deeply acknowledges their role in its growth and success and look forward to continued support and collaboration under the new structure of the Finance Committee of NITTTR Chandigarh (Deemed-To-Be University under Distinct Category).
HON'BLE MEMBERS MAY KINDLY CONSIDER AND APPROVE THE PROPOSAL AND FURTHER GUIDANCE ON THE MATTER	

ITEM NO. F.65.4	ANY OTHER ITEM(S) WITH THE PERMISSION OF THE CHAIR
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